

HOME OFFICE WORKSHEET - TAX YEAR:

TAXPAYER NAME:

Address of Home Office: _____

Date First used as a Home Office: _____

Last Date Used as Home Office, if Discontinued: _____

Square Footage of Home Office _____

Square Footage of Home _____

If Your Own Your Home, Basis of Property:

Purchase Amount _____

(Please include a copy of your closing summary or HUD-1 Form)

Capital Improvement to Home Office (see Capital
Improvements worksheets) _____

Capital Improvement to Residence (see Capital
Improvements worksheets) _____

If you have a depreciation schedule from the prior year, please include a copy

Expenses (please give us 100% of the expense, not a prorated amount)

Mortgage Interest _____
(please include a copy of any 1098 you received)

Real Estate Taxes Paid _____

Rent _____

Cleaning & Repairs _____

Property Insurance _____

Heat _____

Electricity _____

Water & Sewer _____

Trash _____

Security System _____

Other: _____

Other: _____

Other: _____

Total Expenses _____